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**THE STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT
AMENDMENT #2
TO
AGREEMENT K2191**

Contract #K2191 by and between the Office of Financial Management and Ross & Associates is amended as follows:

COMPENSATION

Total compensation payable to CONTRACTOR for satisfactory performance of the work under this contract shall not exceed four hundred thousand dollars (\$400,000.00) ~~three hundred thousand dollars (\$300,000.00)~~. CONTRACTOR'S compensation for services rendered shall be based on the summary table set forth in Exhibit C, Compensation and Budget.

CONTRACTOR shall receive reimbursement for travel and other expenses as identified below or as authorized in advance by the AGENCY as reimbursable. The maximum amount to be paid to the CONTRACTOR for authorized expenses shall not exceed \$9,800.00 ~~\$7,000.00~~, which amount is included in the contract total above.

Such expenses may include telephone, web conferencing, and materials and supplies, as well as airfare (economy or coach class only), other transportation expenses, and lodging and subsistence necessary during periods of required travel. Compensation for travel expenses shall be made at current state of Washington reimbursement rates (State Administrative & Accounting Manual Section 10.90 <http://www.ofm.wa.gov/policy/10.90.htm>)

ALL OTHER TERMS AND CONDITIONS OF AGREEMENT K2191 REMAIN IN FULL FORCE AND EFFECT.

**ROSS & ASSOCIATES ENVIRONMENTAL
CONSULTING, LTD., dba ROSS STRATEGIC**

OFFICE OF FINANCIAL MANAGEMENT

Signature
Chief Operating Officer

Title

Date

Roselyn Marcus

Assistant Director
Legislative & Legal Affairs

Date



Exhibit B

Statement of Work & Tasks/Deliverables

B. TASKS

Task 2: PCC jurisdiction leads collaboration

The Contractor shall provide ongoing coordination of the PCC jurisdiction (state, province, and city) Leads to track progress on implementation of the 2016 Action Plan and 2016 Pacific North America Climate Leadership Agreement (PNACLA) and adjust implementation strategies as needed. This shall include:

- Providing support for monthly PCC state/province leads coordination calls and quarterly calls with the city representatives (or as otherwise directed by the PCC jurisdictions).
- Planning, facilitating, and documenting of a one-day PCC in-person PCC meeting in July 2018 with state/province and or city jurisdiction representatives and stakeholders. Additonal meetings shall be scheduled as requested by the PCC jurisdictions.
- Coordinating with PCC leads on strategic direction, public statements, events, and stakeholder engagement in priority areas of emphasis in 2018: low-carbon transportation, thermal decarbonization of buildings, and organic waste.
- Providing ongoing support for Action Plan implementation, including strategies for key initiatives, partnership development, and collaboration with jurisdictions beyond the PCC.
- Providing ongoing support for PNACLA implementation, including documenting a workplan for near-term implementation of energy efficient buildings and food waste initiatives, and continued development and implementation of a funding strategy for longer-term PCC-cities collaboration.

Task 3: "West Coast Story" of climate action implementation and outcomes

The Contractor shall support coordination among PCC state/province and city jurisdictions to share the "West Coast Story" as a model of the critical role of subnational governments, and coordinated, regional leadership, working in concert with national and international partners to address climate change. This shall include:

- Supporting development of a communications strategy and connection between the PCC state/province and city jurisdictions.

- Coordinating documentation and promoting success stories from the PCC jurisdictions.
- Organizing, preparing and supporting PCC sessions, participation, announcements, and communications at national and international climate events, including COP22 the Global Climate Action Summit in San Francisco (September 12-14), COP24 (November 2018), and others. Support activities for the Global Climate Action Summit may include:
 - Participation of PCC leaders in plenary and breakout sessions
 - Planning and implementation of side-events
 - Stakeholder outreach to ensure a strong presence of West Coast public and private sector organizations in the Summit and related challenges
- Maintaining a calendar of events and opportunities for PCC activities.
- Planning, facilitating, and documenting PCC-led events as needed.
- Helping plan and sustain collaborative initiatives with other sub-national governments (e.g., cities, states, provinces, and regions).
- Highlighting regional success stories, ambition, and needs to meet regional deep decarbonization goals, including identifying stories and preparing case studies and communications to showcase achievements and implementation progress across the PCC commitment areas.
- Redevelopment of the pacificcoastcollaborative.org website to better highlight PCC topic areas, working group progress, and communications products, including drafting website content and redesigning the site structure.
- Maintain the pacificcoastcollaborative.org website with up-to-date information, including posting new agreements, statements, and press releases.

Task 5: Regional market for low carbon transportation fuels

The Contractor shall support regional collaboration to align different policies and programs across the PCC jurisdictions to create a robust regional market for low carbon transportation fuels. This shall include:

- Planning and facilitating meetings of PCC jurisdiction technical staff and policymakers.
- Planning, facilitation, and documentation of a one or two-day in-person Workshop with PCC jurisdiction technical staff in Fall 2018. The in-person Workshop shall be scheduled as requested by the PCC jurisdiction technical staff and may involve coordination with academic representatives to provide technical expertise, as directed.



- Providing ongoing support for jurisdiction and analytical partner coordination in key areas of policy harmonization and regional market integration.
- Conducting stakeholder outreach.

Task 7: Zero Emission Vehicles

The Contractor shall support the PCC in continuing to grow the West Coast Electric Fleets initiative and advance jurisdiction-specific vehicle and infrastructure programs, lowering the average price of Zero Emission Vehicles (ZEVs) through joint procurement and bulk purchasing, increasing market availability and increasing access to alternative fuel vehicles. This shall include:

- Coordination of ZEV initiative working groups, and integration of West Coast city representatives into working groups.
- Coordination of recruitment of fleet partners, including planning and facilitation of outreach events (e.g., workshops, webinars, etc.).
- Support and coordination of maintenance of ZEV initiative resources, including website, toolkit, outreach resources, and measurement data.
- Coordination of PCC jurisdiction collaboration on joint public-private procurement and bulk vehicle purchasing, and other opportunities for transitioning vehicle fleets to ZEVs.
- Coordination of lesson-sharing and technical expertise between PCC state, province, and city jurisdictions on effective policy and program models to increase the availability of ZEVs on the market for consumer adoption and to increase access to affordable fuel vehicles for low-income communities.
- Coordination of efforts to create a comprehensive Pacific Coast charging network along major highway systems from southern California to British Columbia and accelerate the deployment of residential, workplace and public charging infrastructure in major population centers.
- Communications strategy and materials for increased visibility about West Coast leadership in building a low-carbon transportation system of the future, including resource development, coordination of West Coast stakeholders, and event planning and facilitation.
- Coordination and development of public-facing PCC vision and policy roadmap documents, describing PCC approach for achieving a low-carbon transportation system on the West Coast. As part of this work, coordinate jurisdiction efforts to develop new, 2030 targets for ZEVs and infrastructure.

- Preparation of case studies and communications products on innovative low-carbon mobility examples in the West Coast region, including highlighting equitable transportation initiatives that increase access to low-carbon transportation.
- Coordination of transportation-related events and communications for the September 2018 Global Climate Action Summit.

Task 8: Energy efficiency

The Contractor shall provide ongoing coordination of the PCC staff assigned to energy efficiency toward achieving the commitment in the PNACLA of at least 75% of eligible large building square footage on the Pacific Coast reporting energy data through harmonized state, provincial, and/or city programs. This includes:

- Support for the facilitation, planning, and documentation of regular calls, meetings, and workshops among the PCC jurisdictions and city representatives to collaborate on the design and implementation of approaches to large building energy benchmarking and disclosure.
- Collaboration with policy experts and others that can support the policy and program development activities of the jurisdictions and cities.
- Strategy development and facilitation of aligned West Coast strategy on codes and standards through support of the PCC Codes and Standards Working Group
- Coordination and strategy development on an aligned West Coast approach for reducing greenhouse gas emissions from building heating and cooling (thermal decarbonization), including working group facilitation, initiative coordination, and coordination of technical teams.
- Develop communications products from PCC state, province, and city jurisdictions to share best practices and regional ambition related to low carbon buildings and thermal decarbonization.

Task 9: Communications

The Contractor shall provide ongoing coordination of the PCC staff assigned to communications. This shall include providing support for regular calls to coordinate messaging, identify communications opportunities, and develop specific communications strategies on topics described in the Action Plan.

Specifically under this task, the Contractor will support:

- Reporting on implementation progress in different PCC commitment areas internally among the PCC state/provinces and west coast cities and externally in communications products.
- Development, maintenance, and communication of key indicators of West Coast progress on climate and clean energy topics reflecting PCC commitments.
- Maintenance and ongoing updates to the PCC Report Card as new regional data and indicators are identified.

Task 10: Ocean acidification

The Contractor shall support implementation of coordinated and effective West Coast ocean acidification monitoring and research, and the continued development of the Alliance to Combat Ocean Acidification, an international alliance of countries, states, provinces and cities who work together to address the threat of ocean acidification. This shall include providing:

- Ongoing coordination and facilitation of the PCC Ocean Acidification Subcommittee;
- Support for a state-federal dialogue to strategically identify opportunities for addressing ocean acidification on the West Coast through investments and prioritization in research and monitoring;
- Support for the newly-formed International Alliance to Combat Ocean Acidification (OA Alliance), including engagement and collaboration with other national and sub-national governments, and event coordination around the Global Climate Action Summit, Our Ocean Conference, COP24, and other events as directed.
- Coordination of regional communications to raise awareness of ocean acidification, such as joint letters from the PCC Governors/Premier.

Task 13: Other activities

The Contractor shall support other aspects of the Action Plan—including, but not limited to: promoting the integration of the region's electricity grid; increasing access to renewable energy resources; accelerating deployment of distributed and community-scale renewable energy; implementing the U.S. Clean Power Plan; supporting investments in infrastructure and clean energy projects; collaborating to improve forest health; and engaging with other states and provinces—as directed by the PCC jurisdictions.



Specifically under this task, the Contractor will support:

- Planning, facilitation, and documentation of the PCC working group on organic waste.
- Coordination across the PCC state, province, and city jurisdictions to (1) Adopt a regional food waste goal to reduce per capita wasted food, and (2) establish a jurisdiction-specific generation reduction target.
- Formation, coordination, and facilitation of sub-working groups to discuss regional best practices related to meeting organic waste goals.
- Coordination of organic waste-related events and communications for the September 2018 Global Climate Action Summit.
- Preparation for a 2019 convening of a regional forum with food retailers and manufacturers to develop a voluntary agreement and collaborate on industry-wide targets to reduce food and supply chain waste.

Exhibit C

Compensation and Budget

Pacific Coast Collaborative FY2017 Support: Tasks and Budget

| Task | LOE (Hours) | Labor |
|---|-------------------------|-----------------------------------|
| Task 1: Project management | 25 | \$2,400 |
| Task 2: PCC jurisdiction leads collaboration | 440 257 | \$71,500 \$45,500 |
| Task 3: Telling the "West Coast Story" | 415 255 | \$68,000 \$45,000 |
| Task 4: Addressing socioeconomic inequities | 26 | \$3,800 |
| Task 5: Regional market for low carbon transportation fuels | 144 | \$15,000 |
| Task 6: Price on carbon | 21 | \$3,500 |
| Task 7: Zero Emission Vehicles | 555 421 | \$58,000 \$43,000 |
| Task 8: Energy efficiency | 490 385 | \$57,000 \$45,000 |
| Task 9: Communications | 100 | \$12,000 |
| Task 10: Ocean acidification | 201 113 | \$21,500 \$21,500 |
| Task 11: Engagement with the insurance industry | 38 | \$7,000 |
| Task 12: Monitoring and reporting of Short-Lived Climate Pollutants | 37 | \$3,500 |
| Task 13: Other activities | 319 195 | \$53,000 \$43,000 |
| Sub-Total | 2811 2017 | \$415,200 \$290,200 |
| Travel and Other Direct Costs | | \$9,800 |
| Total | 2811 2017 | \$400,000 \$300,000 |

THE STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT
AMENDMENT #3
TO
AGREEMENT K2191

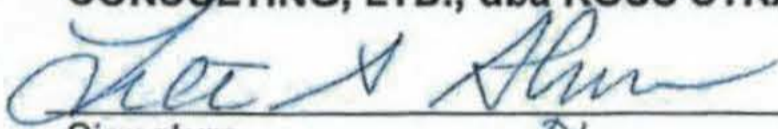
Contract #K2191 by and between the Office of Financial Management and Ross & Associates is amended as follows:

PERIOD OF PERFORMANCE

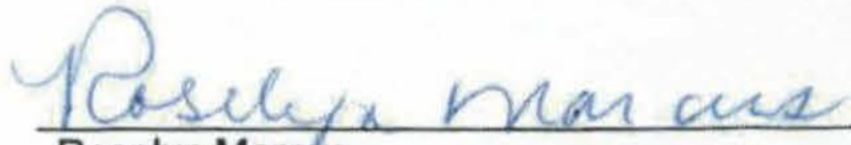
The period of performance under this contract will be from October 15, 2017, regardless of the date of execution, through February 28, 2019 ~~December 31, 2018~~.

ALL OTHER TERMS AND CONDITIONS OF AGREEMENT K2191 REMAIN IN FULL FORCE AND EFFECT.

ROSS & ASSOCIATES ENVIRONMENTAL
CONSULTING, LTD., dba ROSS STRATEGIC


Signature
Chief Operating Officer
Title
12-17-2018
Date

OFFICE OF FINANCIAL MANAGEMENT


Roselyn Marcus
12/20/2018
Date
Assistant Director
Legislative & Legal Affairs